



CRWRC

DOMESTIC

CAREER OPPORTUNITIES

*What Does
The Lord
Require
of You?*



“What does
the Lord require
of you?

To act justly

and to

love mercy,

and to

walk humbly

with your God.”

Micah 6:8



If you've ever had a desire to live justice and love mercy in your everyday life, then a position with the Christian Reformed World Relief Committee could be the career direction you have been searching for.

CRWRC is known and respected around the world for its excellence in transforming communities in need and furthering God's kingdom through its integrated community and disaster-response programs. You could become part of this ministry team, by applying for an open position in one of CRWRC's North American home offices. The offices are located in Burlington, Ontario (Canada) and Grand Rapids, Michigan (USA). Positions include:

- Writing/Communications
- Fundraising
- Grant Proposal Writing
- Program Support and Evaluation
- Relief Program Management
- Volunteer Management
- Office Administration

**For a list of available positions,
visit www.crwrc.org.**

WRITING/COMMUNICATIONS

Use your writing and communications skills to develop a comprehensive communications strategy and tell the story of CRWRC's ministry. Duties could include writing articles, press releases, web-site content, advertisements, video scripts, direct mail fundraising letters and more. Tasks could also include coordinating and conducting interviews and serving as CRWRC spokesperson to the media. Positions typically require a bachelor's degree and proven experience as an effective communicator (writing samples will be requested). Other requirements may vary by position.

FUNDRAISING

Join CRWRC's Constituency Relations team and use your inter-personal skills to get people excited about, involved in, and financially supporting CRWRC's ministry. Positions interact with individuals, churches, and businesses via personal visits, individual phone calls, direct mail and specific proposals. Requirements include a bachelor's degree and proven experience as an effective communicator. Other requirements vary by position.

GRANT PROPOSAL WRITING

Use your writing, reporting, and management skills to assist CRWRC in requesting, securing, managing, and reporting on grant funding. In Canada, positions primarily work with grants from the Canadian International Development Agency. In the US, positions work with the United States Agency for International Development as well as other funding agencies. Requirements include a bachelor's degree and experience in grant proposal writing. Other requirements vary by position.

PROGRAM SUPPORT AND EVALUATION

Support CRWRC's ministry around the world by joining CRWRC's Delta team. This team is responsible for keeping CRWRC staff at the cutting edge of relief & development practices by researching best practices, sharing knowledge, evaluating existing programs, and facilitating learning exchanges. Requirements vary by position but may include a bachelor's or master's degree in community development.

RELIEF PROGRAM MANAGEMENT

Join CRWRC's Relief team and assist CRWRC in responding to crisis situations around the world. Duties for positions vary and may include program design, program evaluation, budget management, networking with other relief organizations, and volunteer recruitment and management. Requirements vary by position.

VOLUNTEER MANAGEMENT

CRWRC is supported by volunteer work teams, interns, accountants, construction supervisors, health specialists, and more. These volunteers serve for terms of two weeks to two years and require varying levels of support. You could use your skills to recruit, train, place, manage, and support these people as they serve. Requirements vary by position but require an attention to detail and well-developed inter-personal skills.

OFFICE ADMINISTRATION

CRWRC is made up of more than 100 staff members serving in 30 countries around the world. Help this ministry function by using your gifts of organization, management, and coordination. Duties could include recruiting and hiring new staff, coordinating travel and logistics, planning and coordinating events, supervising staff, and managing the every day functions of an office. Requirements vary by position.

**For a list of available positions,
or to learn more about CRWRC,
please visit www.crwrc.org.**



CRWRC

CHRISTIAN REFORMED
WORLD RELIEF COMMITTEE

Living Justice, Loving Mercy

www.crwrc.org

For more information, please contact:

CRWRC-Canada

3475 Mainway
PO Box 5070 STN LCD 1
Burlington, ON L7R 3Y8
1-800-730-3490
crwrc@crcna.ca

CRWRC-US

2850 Kalamazoo Ave. SE
Grand Rapids, MI 49560
1-800-55-CRWRC (27972)
crwrc@crcna.org



CRWRC is an agency of the Christian Reformed Church (CRC). To learn about the CRC's work in North America and around the world, visit www.crcna.org.

COVER PHOTO BY MICHAEL SARNACKI